

**Northeastern Area Association of State Foresters
State Land Management Committee**

CHARTER

Mission/Purpose:

The State Land Management Committee of the Northeastern Area Association of State Foresters (NAASF) is established to address resource management issues involving state-owned lands, which have issues of regional concern. The committee is responsible for advising, guiding, and supporting NAASF in responding to emerging issues and in the development and implementation of policies, programs, and procedures in all matters and concerns affecting state land resource diversity, health, productivity, and sustainability in the Northeastern Area.

Operating Guidelines:

The committee will make decisions by simple majority vote of those present, with the Chair presiding over meetings. The Chair will serve a one-year term to begin during this committee's annual meeting. The Chair will rotate among the three USFS S&PF field office areas such that the Chair cannot come from a state represented by a particular field office more often than once every three (3) years. The Vice-Chair will be elected by the committee and automatically become the Chair at the end of presiding Chair's term. The Vice-Chair will preside in the absence of the Chair. Only state staff can serve as Chair or Vice-Chair.

The committee will work closely with the appropriate USDA Forest Service staff to develop and recommend guidelines for program development and implementation.

At least two weeks prior to meetings, the Chair is responsible for notifying each member, the State Forester Liaison, USDA Forest Service Representative, NAASF President, and NAASF executive staff of the upcoming agenda with background information and items up for vote. The committee shall hold a minimum of one formal meeting per year. Between meetings, business may be conducted by teleconference calls, electronic mail, regular mail, and other remote meeting technologies.

The Vice-Chair shall be responsible to see that official committee meeting minutes are taken. Minutes shall be distributed to the entire membership of the committee, the State Forester Liaison, the NAASF President, and the NAASF executive staff.

Proposed changes to the Charter shall be voted on at our annual meeting, requiring a simple majority vote. The committee is advisory to NAASF, and no actions related to the positions and actions of the committee are final until approved by NAASF. Annual committee work plans will be reviewed and approved by NAASF, as per the NAASF bylaws.

The Chair may designate committee members to serve as liaisons to other organizations to represent the committee where and when appropriate.

The committee's annual report will be developed by the Chair and presented at the NAASF annual meeting. A copy shall be forwarded to NAASF executive staff for inclusion in the official NAASF records. The committee will annually make recommendations to NAASF for expenditure of federal program funds for any proposed or ongoing projects. NAASF is the decision-making body with regard to decisions about such funds.

Membership and Liaisons:

The Chair will work with the State Forester Liaison, USDA Forest Service Representative, and the NAASF Executive Committee; other NAASF committees; all State Foresters; USDA Forest Service, State and Private Forestry; and other organizations as appropriate.

Committee members shall be appointed by each of the State Foresters in the twenty (20) Northeastern states. The USDA Forest Service shall appoint one liaison from the Eastern Region to work with NAASF and this committee. The only committee members eligible to vote are state staff and the State Forester Representative. Each state has one (1) vote.

APPROVED:

President, NAASF

Date